

# APPROPRIATION OF FUNDING OVERVIEW AND CRITERIA

## Student Equity and Achievement Funds



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### General Information

The Fullerton College Associated Students budget is made up of the *Associated Students Benefits Fees* paid by student each semester. In addition to their regular operating budget, Associated Students will allocate Student Equity and Achievement funds to student clubs and organizations, general campus events, projects, workshops, guest speaker series, and webinars to support and advance diversity, equity, inclusiveness, and accessibility initiatives.

### A.S. Finance Committee

Each year, A.S. Finance committee chaired by the A.S. Vice President of Finance (with guidance and direction from Director of Student Life and Leadership and A.S. Faculty Advisor) will advertise funding opportunities, lead proposal information workshops, review proposals, and make recommendations to the A.S. Senate.

### Funding Criteria

To receive Student Equity and Achievement Funds from Associated Students, you must meet the following requirements:

1. Be a currently active student club/organization in good standing (with all club/organization forms submitted to Student Life and Leadership) or be a currently enrolled student connected with a campus committee or department.
2. All event/project marketing (written or oral) must acknowledge Associated Students as a co-sponsor or main sponsor and include the A.S. logo on all marketing materials.
3. *Appropriation of Funding* requests should be submitted **at least 6 weeks prior to event date**.
4. Your funding request should be in alignment with the guiding principles for student equity and achievement at Fullerton College:
  - Commitment to student equity and achievement by making informed decisions based on holistic review of data and equity-related literature on theory and practice; as well as commitment to improve students' access to educational and financial resources and successful completion of educational outcomes.
  - Embracing the multiplicity of our entire community and work to dismantle systems of oppression that impact individuals and their daily experiences in order to foster connections among students, faculty, and staff.
  - Be radically student-centered in decision making and planning of equity projects and address all students' equity issues through holistic examination of students' needs.
  - Welcome collaboration with the campus community and aligning goals with the CCCCCO Vision for Success and current campus efforts to advance equity.
  - Ensuring equity objectives by creating a system of transparency and accountability for all student equity and achievement work at Fullerton College.

# APPROPRIATION OF FUNDING APPLICATION

## Student Equity and Achievement Funds



Date Received: \_\_\_\_\_ A.S./Student Life and Leadership Staff: \_\_\_\_\_

### Instructions:

\*This application should be used by Fullerton College student clubs/organizations, special programs, and campus departments to request funding for events, workshops, guest speakers, and webinars that focus on diversity, equity, inclusiveness, and accessibility initiatives for Fullerton College students.

- Complete form and gather all required information and signatures
- Attach supporting documents if needed
- Submit form to Associated Students Office, Room 222 (College Center) or email to AS@fullcoll.edu
- All requests must be submitted **6 weeks in advance** prior to scheduled event/project date. **No exceptions.**

<b>FC Organization/Department:</b>			
<b>Student Name:</b>		<b>Student ID #: @</b>	
<b>Email Address:</b>		<b>Phone #:</b>	
<b>Name of Event/Project:</b>			
<b>Date of Event:</b>		<b>Location:</b>	
<b>Total Amount Requested: \$ _____</b>			
<b>Please fill complete an itemized breakdown of the budget and amount you are requesting below:</b>			
<b>Mark if Applicable (x)</b>	<b>Budget Source</b>	<b>Event/Project Description</b>	<b>Amount</b>
	<b>Non-Instructional Supplies/Materials</b> (Supplies for event/project request)		
	<b>Personal and Consultant Services</b> (Guest Speaker)		
	<b>Contracted Services/Hospitality</b> (Catering)		
	<b>Travel and Conference</b> (Field Trips, Workshops, etc.)		
<b>Total Amount Requested:</b>			
<b>Brief Description of Event/Project:</b> <i>(You may attach additional documents)</i>			

# APPROPRIATION OF FUNDING APPLICATION

## Student Equity and Achievement Funds



How is this event/project in alignment with the guiding principles for student equity and achievement at Fullerton College, the campus' mission and core values, and commitment to being an antiracist campus? (You may attach additional documents)

FC Advisor Name: \_\_\_\_\_ Email: \_\_\_\_\_

FC Department/Organization: \_\_\_\_\_ Ext: \_\_\_\_\_

By signing this form, I agree to follow the Associated Students Appropriation of Funding Overview and Criteria. I understand that failure to abide by guidelines and criteria will result in dismissal of funding request.

\_\_\_\_\_  
Student Signature Date Print Name

\_\_\_\_\_  
FC Advisor Signature Date Print Name

### A.S. OFFICE USE ONLY

A.S. Finance Committee: FOR: \_\_\_\_\_ AGAINST: \_\_\_\_\_ ABSTAIN: \_\_\_\_\_ Date: \_\_\_\_\_

A.S. Senate: FOR: \_\_\_\_\_ AGAINST: \_\_\_\_\_ ABSTAIN: \_\_\_\_\_ Date: \_\_\_\_\_

APPROVED: ☐ Amount \$ \_\_\_\_\_ DENIED: ☐

A.S. Vice President of Finance: \_\_\_\_\_ Date: \_\_\_\_\_

A.S. Faculty Advisor: \_\_\_\_\_ Date: \_\_\_\_\_

Director of Student Life and Leadership: \_\_\_\_\_ Date: \_\_\_\_\_