

Cash Receipt # \_\_\_\_\_

**FULLERTON COLLEGE BURSAR'S OFFICE  
DEPOSIT SLIP**

PURPOSE: This form is used to tabulate and provide for dual verification of the deposit for funds collected at Fullerton College events. All funds collected should be deposited and accounted for on this sheet.

Name of person making deposit: \_\_\_\_\_ Date of Deposit: \_\_\_\_\_

Account Number: \_\_\_\_\_  

Fund	Org	Account	Program
------	-----	---------	---------

Account/Club Name: \_\_\_\_\_

Fundraiser?      YES                      NO

**REVENUE TALLY: for multiple checks that do not fit on this form, please include calculator tape.**

<i>CHECKS - Write account number on each check.</i>	<i>CASH Enter Quantity</i>	<i>TOTAL - Formulated</i>
<b>Check #/Description</b>	<b>Check Amount</b>	
	\$100 X	
	\$50 X	
	\$20 X	
	\$10 X	
	\$ 5 X	
	\$ 1 X	
	<b>Total Currency</b>	
	\$.25 X	
	\$.10 X	
	\$.05 X	
	\$.01 X	
	<b>Total Coin</b>	
<b>TOTAL CHECKS</b>	<b>TOTAL CASH</b>	

<b>TOTAL CHECKS:</b>	\$ _____
<b>TOTAL CASH: +</b>	\$ _____
<b>TOTAL DEPOSIT:</b>	\$ _____

Date(s) of Event: \_\_\_\_\_ Date(s) of Collection: \_\_\_\_\_

Description/Name of Event: \_\_\_\_\_

**Approval and Verification:**

*ALL FUNDS COLLECTED FOR THE ABOVE LISTED EVENT ARE INCLUDED IN THIS DEPOSIT AND HAVE BEEN VERIFIED BY:*

\_\_\_\_\_  
Signature of Person Making Deposit                      Date

\_\_\_\_\_  
Signature of Club Advisor                      Date  
or Other Classified Staff (for Student Deposits)

**Bursar Staff Only:**

\_\_\_\_\_  
Deposit Accepted By (Signature)                      Date